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ADMINISTRATIVE AIDES
SERVE UM

MISSOULA---

Time-consuming administrative duties are being handled in a unique way during the summer at the University of Montana in Missoula. Two law students, Lee Simmons and Greg Hanson, are experiencing the complications and rewards of University administration in their capacity as assistants in the president's office.

Their duties extend "far beyond usual part-time jobs," according to UM President Robert T. Pantzer. They may at one hour compute formulas pertaining to the legislative budget request, while in the next hour serve as guides for distinguished campus visitors or examine files to prepare a presentation on how a given policy has been developed over the years.

Simmons and Hanson aid President Pantzer and the administrative staff by assuming part of their work load. "They are available for specific tasks which relieve myself and other administrators from time-consuming efforts," said Pantzer.

The administrative assistantship program was originated in the summer of 1966 as a proposal from students for a traineeship in business experience and certain types of professional experience. The University adopted the program with the aim to employ talented and capable young men from Montana in the hope that they would become aware of opportunities available in their state.

The original hope was that Montana business firms would hire such aides, especially for summer work, but many employers found a three-month training period too short for aides to become skilled in their jobs. Even at the University law students have been selected for assistantships, because their stay in law school allows them to become sufficiently oriented to their job.

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Simmons, who was graduated from UM with honors in political science in 1966, was named an administrative intern when the program began. He has since graduated to administrative assistant.

A native of Red Lodge, Simmons is a member of Phi Kappa Phi scholastic honorary, Phi Alpha Theta history honorary, Phi Delta Phi legal honorary and Phi Delta Theta social fraternity. He was one of the University's candidates for Rhodes Scholar in 1965, and outstanding graduate in political science in 1966. He will begin his final year of law school in the fall.

Hanson, beginning in the program as an administrative intern, was graduated from UM last June with high honors in business administration. He is a member of Phi Kappa Phi and Phi Delta Theta, and is also affiliated with Beta Gamma Sigma business honorary and Silent Sentinel, senior men's service honorary. He played Grizzly football two years and basketball four years at UM.

Hanson and his wife, former Montana Rodeo Queen Helen Zimmerman, are both from Missoula.

Both Hanson and Simmons are attending the UM law school on scholarships. They plan to practice law in Montana.

In addition to serving the University, Simmons and Hanson are gaining valuable experience. "As administrative aides we get considerable exposure to many problems in University operations we might never otherwise see," Simmons said. "The administrative staff, especially the president, have been more than cooperative in helping us learn as much as possible while we work," added Hanson.

Attested Pantzer, "These assistants are learning to work under daily pressure with many interruptions. This should serve to fit them well for their future careers as attorneys."

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